

Snapshot:

- New RSA and RSR Manuals
- Fix needed for Gilbarco/Marconi dispensers
- 10% of the PISR's have fee code errors!
- 50% fail the RSR Test
- Upcoming RSA Audit

NEW RSA REQUIREMENTS

New RSA & RSR Manuals

The Registered Service Program Manual has been divided in two: the first, titled Registered Service Agency Handbook, focuses on what is needed to comply with RSA business issues. The second, titled Registered Service Representative Study Guide, is a licensing test prep guide written for RSR's.

Both are included with this bulletin. We urge you to read it since several procedures have changed.

You are permitted to photocopy both manuals or download them from www.weights.az.gov.

Manual Changes

Handbook 44, Handbook 112 (formerly Publication 12), statutes and rules are no longer included in the manual. All can be found on the Department's website and should be referenced frequently to ensure you have the most current version.

Licensing Changes

The RSR license process has also changed. Applicants must now follow these steps to obtain a license:

- 1) Submit an RSR license application for Department review in advance of the test.
- 2) Once the application has been approved, the Department will send a test confirmation to the RSA for each applicant.
- 3) Applicants need to have their RSA sign the test confirmation and **BRING THE COMPLETED FORM TO THE TEST!**

- 4) On test day, applicants are required to bring a picture ID, copies of Handbook 44 and 112. **NO EXCEPTIONS!**

Applicants who pass the test will be given a temporary ID. The Department will bill the RSA. Once payment is received, the RSR will receive a license, good for one year.

URGENT!! FIX NEEDED FOR GILBARCO/MARCONI DISPENSERS

The Department has discovered a high number of over - registration violations with the Gilbarco/Marconi dispensers.

Gordon Johnson, Manager Regulatory Affairs, Gilbarco Inc. acknowledged a factory defect. According to Johnson, the problem is due to a power surge or failure to hit enter twice after electronically setting calibration automatically, which causes the dispenser to switch to the default setting of minus thirty. Johnson stated that there is a factory fix which must be installed to rectify the default setting.

Questions concerning Gilbarco/Marconi equipment should be addressed to Gordon Johnson, Manager Regulatory Affairs, Gilbarco Inc. {336} 547-5375. Failure to install these fixes could result in a civil penalty assessed to the RSA!

RSA's
it's up to you to
provide the
reference material to
your RSR's



10% of the PISR's Have Fee Code Errors!

Civil Penalties Loom

A Placed in Service Report (PISR) is also a device licensing application that you, the RSR, complete on behalf of the device owner. If you write in the wrong fee code for the device, it can cost you, your company and the device owner big bucks in civil penalties and fee errors.

From August 2001 thru September 2002, approximately 10% of the PISR's turned into the Department had fee code errors.

According to Dennis Ehrhart, Assistant Director, Compliance, *"The most common problem is PISR's that have the wrong fee code for new single hose dispensers that offer diesel meters at Stage II sites."*

Ehrhart advises RSR's to use the Motor Fuel Dispenser Other Than for LPG fee code chart found at www.weights.az.gov on the device licensing page and to always count the number of meters or blending valves but avoid including diesel meters under the Stage II codes.

43% Fail RSR Test First Time Around

From January through July 2002, 43% of the applicants who took the RSR test for the first time failed.

"It's a waste of everyone's time to take the test without preparation. Our free training certainly can help but RSA's need to take the lead," stated Sandy Williams, Director of Weights & Measures.

Training Covers

Our Department class will cover:

- 1) RSR study guide
- 2) Pertinent NIST Handbook, PISR & C of C information
- 3) Sample test questions

Upcoming training: Nov 20th and Dec. 11th at 10 a.m. in the Department's conference room.



Fee Code Review

011 = A single hose, one product and single meter dispenser. Note: The same dispenser equipped with Stage II vapor recovery is classified as a "211."

012 = A two hose, two product and dual meter dispenser. The same dispenser equipped with Stage II vapor recovery is classified as a "212."

016 = A single hose, 6 product dispenser will have 4 meters (2 for the 87 octane and 2 for the 91 octane) and 2 blending valves for the 89 octane product. The same dispenser equipped with Stage II vapor recovery is classified as a "216."

Quiz

In the Phoenix metropolitan area, what would an 8 hose, 4 product (1 being diesel) dispenser be classified as?

Answer: 216 and a 012

Hint

Diesel meters should NEVER have a fee code 211 through 218!

RSA's - Get Ready For Your Audit!

Attention RSA's!

Your Agency will soon receive an inspection questionnaire as part of an enhanced effort to confirm that your agency is in compliance with all state laws and regulations.

In the meantime, you are strongly urged to make sure all your staff is properly licensed and all PISR's have been submitted. Failure to comply will result in civil penalties and possible license revocation.

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SUBMIT STORIES AND
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We're on the Web!
www.weights.az.gov